

# Pāuatahanui Residents Association

## Minutes of Committee Meeting



Date of meeting:	2 September 2025
Time:	7.30pm
Venue:	470 Paremata Road (Steph's Home)
Present	Ken McAdam [Chairperson] Diane Strugnell [Secretary] Stephanie Manning Micky Reilly Richard Bourne Pim Engels Mary Jones
In Attendance	Grenville Gaskell (GWRC Candidate)
Apologies	Jo Cross [Treasurer] Lisa Dymond Cr Josh Trlin Sam Dearsly

Item	Minutes
1. Welcome	Ken welcomed attendees to the meeting.
2. Apologies	The apologies were noted.
3. Approval of Previous Minutes	<b>Motion:</b> That the minutes from the previous Committee meeting held on 12 August 2025 are a true and correct record. <b>Moved:</b> Mary <b>Seconded:</b> Steph <b>Carried</b>
4. Matters Arising	It was agreed that all matters and action items arising would be addressed within the agenda.
5. Treasurer's Report	Jo had provided the Treasurer's report for August  PRA General a/c \$7734.30 includes:- PRA \$6258.77 Pest Free Pāuatahanui \$675.78 Freshwater Catchment \$799.85  History a/c \$9019.42 History term deposit \$12,902.06

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6. Topical Issues	<p>Transactions PRA a/c Income Subs \$60.00 Interest \$2.46</p> <p>Expenses Bank fees \$10</p> <p>History a/c Income Book sales \$42.25 Interest income \$2.76</p> <p>Passed for payment: Pest Free sign - no invoice yet but probably \$56.25</p> <p>Inland Revenue - PRA has recently received a number of emails asking for IRD details to be updated. Diane contacted IRD and has registered PRA for MyIR. PRA's details with Inland Revenue have been updated but, although PRA has an IRD number, this is currently inactive as PRA is a registered charity and so has no requirement to file any information with IRD.</p>
	<p><b>LIM reports &amp; Flood Hazard Mapping</b></p> <p>Mary tabled a report outlining the ongoing actions the Committee has been taking to address Council's use of inaccurate flood hazard maps on residents' LIM reports. These include</p> <ul style="list-style-type: none"> <li>- Writing to the Chief Executive asking if further information had been received from the Council's lawyer regarding what remedies are immediately available to the affected parties when the Council is using inaccurate mapping information. At the time of PRA's 24 July meeting, with Council and their lawyer, Mike Wakefield, the lawyer indicated that he would seek further information before providing a response.</li> <li>- Mary and Diane will be attending a meeting with Leonie McPhail, PCC Manager Building Assurance, and Helen Oram, Manager Climate &amp; Environmental Planning on Thursday 4 September. This meeting is set up to have further discussion on information on LIM reports including how this fits with information in the District Plan and what criteria Council has for the inclusion of any independent reports into a LIM</li> <li>- PRA has written a further letter to Hon Simon Watts, Minister for Local Government asking if it is the intent of Section 44A of the LGOIM Act that inaccurate information is included in LIMs. A copy was sent to MP Tim Costley and to MP Barbara Edmonds. Mary, Richard and Diane will attend a meeting with Barbara Edmonds scheduled for Friday 5 September to further explain PRA's concerns regarding how PCC is applying Section 44A LGOIMA especially with regard to flood hazard mapping</li> <li>- PRA followed up on the two Notices of Motion from the AGM. The first was to ask to work with Council to develop a clear process for residents wishing to query inaccuracies in information held by Council. A response has now been received to say that Nic Ethridge, General Manager, Policy, Planning &amp; Regulatory Services will contact PRA to arrange a meeting.</li> <li>- PRA is still awaiting a response to the request that Council openly publicise the to the Pāuatahanui community, Council's legal requirement to issue Section 71,72,73,74 Notices under the Building Act 2004 and the implications that these Sections of the Act can have on property owners.</li> <li>- Continue to work with residents engaging in the Horokiri Stream flood modelling process being carried out by Awa Environmental and Wellington Water</li> </ul>

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	<p data-bbox="459 230 895 259"><b>Esplanade Reserves &amp; Esplanade Strips</b></p> <p data-bbox="459 300 1485 517">On Thursday 28 August, Ken, Mary, and Jo attended a Council meeting and, through the public forum, raised PRA's concerns about rural land that Council was proposing to vest as Esplanade Reserve. While Council approved the vesting of several urban land parcels as reserves, the proposed vesting of the parcel on Paekākāriki Hill Road was withdrawn pending "further discussion." Ken will follow up his address to Council by preparing further information to share with Councillors.</p> <p data-bbox="459 557 1485 846">PRA is aware of residents currently undertaking subdivision of land under 4 hectares who have been affected by Council officers' focus on requiring an Esplanade Reserve whenever a waterway is involved. Applicants have not been provided with information on the wider District plan provisions which could allow for an Esplanade Strip or a waiver of some conditions. Since sharing information on how the District Plan provisions are being applied, PRA has been contacted by an increasing number of residents experiencing this issue. PRA is continuing to collect information from affected landowners while considering what further steps may be taken.</p> <p data-bbox="459 887 831 916"><b>State Highway 58 Safety Upgrade</b></p> <p data-bbox="459 934 1485 1072">The progress being made of the SH58 Safety Upgrade was again noted. The drop-in sessions held on 2 September were well attended and the overall impression was that the community's questions and concerns are being acknowledged. Residents with specific questions were asked to put these in writing.</p> <p data-bbox="459 1113 1485 1218">It was noted that there will be a night closure of SH58 on Sunday 14 September from 10.00pm-4.00am for maintenance. This maintenance is unrelated to the SH58 Safety Upgrade works.</p> <p data-bbox="459 1258 1485 1444">At the AGM concerns were expressed by some residents regarding the narrower carriageway along SH58 once the side barriers and median roping are in place. PRA has emailed Fire and Emergency NZ and Wellington Free Ambulance, asking if they have concerns about their ability to reach the scene of an incident due to the narrowness of the carriageway and the limited space for other drivers to pull over. A response has not yet been received.</p> <p data-bbox="459 1485 671 1514"><b>Transmission Gully</b></p> <p data-bbox="459 1532 1485 1704">PRA notes that major resealing is due to be carried out on Transmission Gully beginning in October 2025. This will also include drainage improvements as some of the road surface damage is due to water. The works programme is still being finalised, and it is not yet known whether the 100kph speed limit on Transmission Gully will remain in place until resurfacing is completed, should consultation result in an increase to 110kph.</p> <p data-bbox="459 1744 671 1774"><b>Quotable Value NZ</b></p> <p data-bbox="459 1792 1485 2080">Noting that Quotable Value (QV) is again undertaking the three-yearly valuations in this area, and that during the last round the value of properties in the Rural Lifestyle Zone increased significantly due to their potential for subdivision, PRA wrote to QV seeking clarification on how rural properties within Porirua City are valued. QV's response confirmed that PRA's "high-level understanding" was correct. However, PRA considers that some of the more specific questions were not addressed in sufficient detail — for example, how QV assesses the practical viability of whether a property can in fact be subdivided. Pim will prepare a further set of questions to send to QV.</p>

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7. Reports	<p><b>Pāuatahanui Public Burial Ground</b> Micky reported that things are going well at the Burial ground. Some new labels are being provided for plants. There has been good feedback from visitors to the Burial Ground.</p> <p><b>Pest Free Pāuatahanui</b> Jo tabled a report on Pest Free Pāuatahanui activities - <a href="https://bit.ly/462zYDf">https://bit.ly/462zYDf</a></p> <p><b>Freshwater Catchment Community</b> Diane has represented the Freshwater Catchment Community at a second Harbour Accord workshop and will also be attending the next workshop on 11 September. On 9 September students from Pauatahanui School will be helping with planting on the Pāuatahanui Stream between the one lane bridge and the roundabout. This is being organised by Porirua City Council as part of the Riparian Planting Programme. PRA members have been invited to help with some of that planting.</p> <p><b>Village Community Placemaking</b> Nothing to report</p> <p><b>Willowbank Quarry Community Liaison Group</b> The next meeting of the Quarry Community Liaison Group is confirmed for Monday 15 September.</p>
8. General Business	<p><b>Historic Painting</b> The 1907 painting by WH Carter, gifted to the community by the artist's family, is at the Light House Cinema waiting to be hung. PRA is hoping that it may be possible to combine the Special General Meeting with an opportunity to view the painting on display. PRA can also then arrange a photo of the painting in situ for the Carter family.</p> <p><b>Security &amp; Community Resilience</b> The Committee discussed security issues for the rural community. Pim raised the possibility of having a discussion with the Community Police regarding possible actions that residents can take to protect their properties. There was also discussion on security cameras. Some roads already have these while some appear to just have signs. The question of how these are funded within a road group and how effective they are, was discussed, noting that Paekākāriki Hill Road and Moonshine Road, as through-roads, present a different challenge to the other roads that have only one entrance-exit. More information will be gathered.</p> <p><b>Engine Braking &amp; Village Traffic Safety</b> Steph has been able to make some sound recordings of trucks using engine brakes in the Village area. She will now follow up with Gowshik Murugesan, PCC Team Leader Traffic &amp; Road Safety, regarding the possibility of the Village becoming a "no engine braking" area with appropriate signage.</p> <p><b>Village Culverts</b> PRA continues to share the Village Culvert Updates from Porirua City Council. Following the latest update, Andrew Frazer provided PRA with a more comprehensive outline of the actions he has taken. He also detailed further actions he will be taking to address his ongoing concerns with the design of the replacement culvert.</p>

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	<p><b>PRA Constitution</b></p> <p>In order to meet the requirements of the Incorporated Societies Act 2022, PRA has to update the Society's rules to a constitution with new mandatory sections. The new constitution has now been circulated to current financial members. Notice will now be given to all financial members of the Special General Meeting to be held at 7.30pm on Tuesday 23 September to formally adopt the new constitution. Fifteen financial members will need to be present to meet the quorum requirements.</p> <p><b>PRA Meeting Time</b></p> <p>The possibility of having Committee meetings start at the earlier time of 7.00pm was discussed. An earlier time would make it more difficult for some Committee members to attend so it was agreed to leave the meeting time at 7.30pm with the option of reviewing this at a later date.</p> <p><b>Local Body Elections</b></p> <p>Information on candidates for the upcoming local elections are now on the Porirua City Council and Greater Wellington Regional Council's websites. PRA will share the links to this information as well as to the "Meet the candidates" meetings should residents wish to attend these. Candidates who have approached PRA have been welcome to attend a PRA Committee meeting. Moira Lawler, PCC candidate, and Claire Johnstone (GWRC candidate) attended the August meeting and Grenville Gaskell, GWRC candidate, attended this meeting. At the conclusion of the meeting Grenville provided a brief overview of why he is standing for election to the Regional Council.</p>
<p><b>9. Correspondence</b></p>	<p>The following correspondence was noted</p> <p>Hon Simon Watts, Minister for Local Government - Section 44A LGOIMA  MP Barbara Edmonds - Section 44A LGOIMA  MP Tim Costley - Section 44A LGOIMA  Quotable Value NZ - OIA Valuations of rural Properties  Guardians of Pāuatahanui Inlet (GOPI) - Planting Days, Newsletter  Andrew Frazer - Village culvert  Donald Love - SH58 Safety upgrade - carriageway width  Wellington Free Ambulance - SH58 Safety upgrade - carriageway width  Fire Emergency Wgtn - SH58 Safety upgrade - carriageway width  Denise Landow, NZTA - SH58 Safety Upgrade works  SH58 Project Team - Roadworks notices  Paul Nation - Local body elections PCC candidate  Moira Lawler - Local body elections PCC candidate  Claire Johnstone - Local body elections GWRC candidate  Grenville Gaskell - Local body elections GWRC candidate  Charities Services - Newsletter</p> <p>PCC - Chief Executive - Meeting with lawyer re Section 44A LGOIMA, AGM Notices of Motion re Council processes for addressing inaccuracies in Council-held information &amp; Sections 71-74 Building Act  Dougal Morrison, Riparian Operations Advisor - Riparian field day, Planting at Pāuatahanui roundabout  Leonie McPhail, Manager Building Assurance - Meeting re LIM information  Sarah Brazil, Principal Advisor, Strategic Communications &amp; Marketing - PCC e-newsletter</p>

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	<p>Mayor - Meeting with lawyer re Section 44A LGOIMA, AGM Notices of Motion re Council processes for addressing inaccuracies in Council-held information &amp; Sections 71-74 Building Act</p> <p>PCC - Roothing, Section 44A LGOIMA PCC Democratic Services – Council meeting documents, Supplier information</p> <p><b>To Community</b> August Minutes Esplanade Reserves vs Esplanade Strips Draft of Constitution Road notifications SH58 Updates PCC e-newsletter</p> <p>Total emails inwards 123 Total emails outwards 95</p>

**10. Meeting Close** 9.20 pm

**11. Next Committee Meeting** Tuesday 7 October 7.30pm

**Approved by:** Ken McAdam Chairperson, Pāuatahanui Residents Association Committee